

2006 ADSA-ASAS JOINT MEETING
July 9-13, 2006
Instructions for Abstract Submission

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DUE DATE: MUST BE SUBMITTED BY 11:59 p.m. CST ON FEBRUARY 1, 2006

General Information: Members are encouraged to submit research, teaching, and extension papers. Oral papers or posters should consist of original, completed work that has not been accepted for publication in a journal. Members are encouraged to present research reports in poster sessions to expand the presentation of material, to facilitate discussion of research results among members, and to diversify the meeting format.

Authors need to be aware of patent considerations before submitting abstracts for publication.

NOTE: Due to an increase in no shows for posters and oral sessions, the Program Committee will begin monitoring the presenters that fail to appear for their presentation.

Abstract Submission Guidelines: All abstracts **must be** submitted electronically via the World Wide Web, at

<http://adsa.asas.org/meetings/2006/>

Instructions for submitting the abstract are available on the web site. After the deadline, it will not be possible to submit abstracts. When you submit your abstract, you will be given a **tracking number** and **password**. Make a note of these; they will allow you to revise your submitted abstract at any time before the deadline.

Space limitations allow a maximum of 2,300 keystrokes (including characters, spaces, and punctuation). Begin count at the title and end count with the last key word or end of a table if one is included. Abstracts that are too long will be rejected automatically by the system. Coding for special characters is not included in the total keystroke count. If you must use boldface, italic, or sub-/superscript type anywhere in the abstract, consult the Text Attributes Coding information below. This special coding is not counted in the 2,300 allowed keystrokes. Special characters such as Greek letters and math symbols are available on the electronic submission form itself.

Abstract Requirements: The author submitting the abstract is responsible for its content and quality of preparation. **Abstracts are required for all submitted papers, all invited papers, and all symposia presentations.**

Individual Program Committees have the responsibility to accept or reject abstracts. Criteria for acceptance or rejection will include those outlined in these instructions and "Quality Standards for Abstracts" at <http://adsa.asas.org/meetings/2006/> as well as originality, clarity, and merit. Consolidation of results into one combined paper is urged whenever possible.

The Overall Program Chair has authority to restrict the number of abstracts accepted. The Program Committee Chairs have the authority to restrict the number of presentations per presenter. However, there are no limits to the number of abstracts an individual may submit. Also individual Program Committee Chairs have the prerogative to place papers submitted

for oral presentation into a poster presentation (or vice versa). If withdrawal of an abstract becomes necessary, notify Rick Grant, Overall Program Chair, immediately.

Author Notification: Authors of rejected abstracts will be sent a letter stating why the abstract has been rejected. Check the web site after March 2, 2006 for a list of accepted abstracts. As soon as the program is finalized with days, times, and locations it will be on the meeting website web site <http://adsa.asas.org/meetings/2006/>.

Presentation Information: LCD projectors will be available for presentations. Presentation files will be submitted prior to the meeting to allow the staff to prepare CDs for each session ahead of time. The specific dates will be provided closer to the time abstracts are accepted.

- Oral presentations must be compatible with PowerPoint 2003; instructions will be posted for your review at the time of acceptance. If you require special equipment, please complete the "Special A/V Needs Request Form" posted at <http://adsa.asas.org/meetings/2006/>. Detailed information on presentations using LCD projectors and poster presentations can be found on the web site <http://adsa.asas.org/meetings/2006/>.
- Poster presenters must be present at their poster for two hours (time period to be announced). The boards will be 4ft high by 8ft wide (121.9cm high by 243.8cm wide). Presenters must furnish their own tacks or stick pins (no Velcro).

The usual scheduled time for presentation of each oral paper is 12 minutes with 3 minutes for questions, discussion and speaker transition. Individual Program Committee Chairs have the prerogative to ask some presenters to use a time other than 15 minutes. Also individual Program Committee Chairs have the prerogative to place papers submitted for oral presentation into a poster presentation (or vice versa).

If Your Abstract Includes a Table: The keystroke limit will be 1800 for the abstract and 500 for the table. The electronic submission form does allow submission of tables. The printed abstract width allows for 70 keystrokes per line, including spaces; the system also limits tables to a maximum of 10 columns and 15 rows; keep this in mind when formatting the table. Tables that are too wide are not printable. You must also include coding for text attributes in the table. This includes the italicization, superscripting, and subscripting of numbers and letters in the table and the footnotes.

Section Preferences: Possible sections to which you may submit your abstract include the following:

ADSA-SAD (Student Affiliate Division) Undergraduate Competition

SAD-Dairy Foods (Undergraduate)

SAD-Dairy Production (Undergraduate)

SAD-Original Research (Undergraduate)

ALPHARMA Beef Cattle Nutrition

Animal Behavior and Well-being

Animal Health

ARPAS – Invited Speakers ONLY

Beef Species

Bioethics

Breeding and Genetics

Companion Animals

Contemporary and Emerging Issues

Dairy Foods

- Cheese

- Chemistry

- Dairy Products

- Microbiology

- Processing

Extension Education

FASS – Invited Speakers ONLY

Food Safety

Forages and Pastures

Goat Species

Graduate Student Paper Competition

- National ADSA Foods Division Only (Graduate)

- National ADSA Production Division ORAL Only (Graduate)

- National ADSA Production Division POSTER Only (Graduate)

- ADSA-ASAS Northeastern Branch Only (Graduate)

- ADSA Southern Branch Only (Graduate)

Growth and Development

Horse Species

International Animal Agriculture – Invited Speakers ONLY

Lactation Biology

Meat Science and Muscle Biology

Milk Protein and Enzymes

Nonruminant Nutrition

Physiology and Endocrinology

ADSA Production Division – Invited Speakers ONLY

ADSA Production Division, Dairy Reproduction Terminology – Invited Speakers ONLY

Production, Management, and the Environment

Ruminant Nutrition

- Ruminant-Beef

- Ruminant-Dairy

- Ruminant-Other Ruminants

- General Ruminant Nutrition

Sheep Species

ADSA Southern Section Symposium

Swine Species

Teaching/Undergraduate and Graduate Education

Triennial Reproduction – Invited Speakers ONLY

Women & Minority Issues in Animal Agriculture – Invited Speakers ONLY

Text Attributes Coding Information

When special text attributes, such as superscripts or subscripts, is needed, indicate these using the following coding:

To make a character superscript, type `^{3}` (superscript ³ in this example)

To make a character subscript, type `_ {2}` (subscript ₂ in this example)

To make a character bold, format it like this; `word` the result will be **word**.

To italicize a character, format it like this; `<i>word</i>` the result will be *word*.

To underline a character, format it like this; `<u>word</u>` the result will be word.

Do not insert any extra spaces between the coding string and the adjacent characters in a word or expression. Do not use your word processor's attribute functions to create bold, italics, or super-/subscripts. You must use the coding given above. Special math, Greek, and accented characters are available from the grid on the submission form itself; just click on the character you wish to insert. If your abstract includes a table, you must also include coding for text attributes in the table. This includes the superscripting and subscripting of numbers and letters in the table and the footnotes.

Please Note: Characters you choose from the boxes always appear in the character coding box. Simply highlight the code for the character then cut and paste it into the correct location in the abstract text.

Submission Procedures: After reading these instructions, if you have any questions regarding submission please send an email to abstract@assochq.org.