

2005 ADSA-ASAS-CSAS Joint Meeting

July 24-28 - Cincinnati, Ohio

CINERGY CENTER

All hotels are located within 2 blocks of Center.

HOTEL	Single	Double	Db/dbl	Triple	Quad
Four Points by Sheraton	\$120	\$120	\$120	\$130	\$130
Hilton Netherland Plaza	\$120	\$120	\$120	\$120	\$120
Hyatt Regency Cincinnati	\$134	\$134	\$134	\$134	\$134
Millennium Hotel	\$134	\$134	\$134	\$144	\$144
Westin Hotel	\$134	\$134	\$134	\$134	\$134

Rates quoted above are subject to 17.5% tax.

HOTEL PREFERENCE

1. _____
2. _____
3. _____
4. _____
5. _____

ARRIVAL DATE: _____

DEPARTURE DATE: _____

CONFIRM RESERVATION TO:
(Only one acknowledgment will be sent)

Name: _____

Company: _____

Address: _____

City: _____

State: _____ Zip: _____

Country: _____

Phone: _____

Fax: _____

E-mail address: _____

LIST NAMES OF ALL OCCUPANTS: List all occupants' arrival and departure dates, if different.

FOR BEST AVAILABILITY AND IMMEDIATE CONFIRMATION,
MAKE YOUR RESERVATION VIA INTERNET.

INTERNET:
www.fass.org/2005

Do not mail and/or fax after submitting online.

MAIL:
Cincinnati Housing Bureau
300 West Sixth Street
Cincinnati, OH 45202

FAX:
(513)-621-2156
Do not mail after faxing.

- Photocopy this form if more than one room is required.
- Only one room may be requested under each name.
- Rooms are assigned on a first-come, first served-basis.
- Allow up to two weeks for acknowledgment.
- After **June 21**, rooms and rates are based on availability.

June 21: Deadline for Special Rates

ROOM PREFERENCE:

- Single (1 guest)
 Triple (2 beds/3 guests)
 Double (1 bed/2 guests)
 Quad (2 beds/4 guests)
 Double/double (2 beds/2 guests)
 Wheelchair accessible room

PREFERENCE:

Non-smoking Other: Please list special needs:

***NOTE: ROOM TYPE PREFERENCES ARE REQUESTS ONLY AND CANNOT BE GUARANTEED.**

RESERVATION GUARANTEE

Reservations must be guaranteed. A deposit of \$125 is required to make a reservation. Credit card deposits will be processed on or after June 21. Deposits by checks (US funds) must be received by June 21. Please fill out the credit card information entirely or mail a check made payable to **GCCVB Housing Bureau**. Credit Cards must be valid through July 2005 to be considered a proper guarantee.

American Express
 MasterCard
 VISA
 Discover
 Diner's Club

Card No. _____ Exp. _____

Name: _____

Signature: _____

Check No. _____ Amount: \$ _____

CHANGES / CANCELLATIONS

Reservations made with a credit card may be changed or canceled without penalty until June 15, 2005 (5 PM EST). Cancellations made on or after June 15, 2005 will be assessed a \$25 cancellation fee. **If any reservation is canceled within 72 hours of your arrival date, your total deposit will be forfeited.** Continue to use ADSA/ASAS Housing Bureau for all changes/cancels through **July 6** via Internet, fax, mail, or e-mail (Housing@CincyUSA.com). After **July 6**, all new reservations, changes, and cancellations must go through the hotel.

Do not contact the hotels directly until after July 6, 2005.