

# Special AUDIO-VISUAL Request Form

2001 IAAFSC – A Joint Meeting of ADSA, AMSA, ASAS & PSA  
July 24 – 28, 2001  
Indianapolis, IN

**Standard Room set includes:**

- 1 8ft or 10ft screen (depending on room size)
- 1 35 mm slide projector
- 1 LCD projector (Please note: A computer will not be provided)
- 1 podium with microphone
- 1 laser pointer
- 1 timer

\*\*\* Lavalier microphones will not be provided – they must be requested and will be at the expense of the speaker.

\*\*\* Depending upon the type of additional equipment requested, it may come at the expense of the speaker.

\*\*\* Special AV requests made on-site may not be accommodated.

\*\*\* Note to LCD presenters: A four – port switchbox will be in each room. Your session chair will coordinate the order in which the computers will be connected to help ensure a smooth transition and program.

Name: \_\_\_\_\_

Paper Title: \_\_\_\_\_

Section (day & time if known): \_\_\_\_\_

Work Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

I will require the following additional Audio-Visual equipment (please describe):

\_\_\_\_\_

**Complete this form and fax to:**

Lorena Nicholas  
IAAFSC 2001 - Special A/V Request  
1111 N. Dunlap Ave.  
Savoy, IL 61874  
Fax: 217/398-4119

**\*\*\*\*\*This form MUST be returned by June 1, 2001**